

DEPARTMENT OF INFECTIOUS DISEASES UNDERGRADUATE
RESEARCH COURSE APPLICATION

EFFECTIVE FALL 2019

Application Deadline: last day of drop/add for the semester when you intend to be enrolled in the course. Please consult the [UGA Academic Calendar](#) for calendar dates.

Full Name (Last, First, MI) _____ 81#: _____

UGA E-mail: _____ Year (1st, 2nd, 3rd, 4th or 4+): _____

Major(s): _____

READ BEFORE CONTINUING:

Students conducting research in labs of Department of Infectious Disease faculty must register for the IDIS prefix.

The course number **must** be one of the following: 4960R, 4970R, or 4980R. Consult the [UGA Bulletin](#) for course availability, and to determine credit hours for the prefix and number you request.

Semester & Year (write year in space provided next to the corresponding semester—i.e. Spring 2019):

Fall _____ Spring _____ Summer Thru _____ Summer Extended _____

Course Prefix: IDIS Course Number: _____ Credit Hours: _____

List all 4960R, 4970R, & 4980R or 4960H, 4970H, or 4980H courses you have previously completed or are currently enrolled in, including the prefix (HONS 4960H, BIOL 4960H, IDIS 4960H, etc).

IDIS Research Courses are graded A-F. **Type or sign your name below to indicate you are aware of this requirement.**

Student Signature _____ Date _____

All students pursuing lab or major credit with a major in BIOL, BCMB, MIBO, CBIO, or GENE must submit a copy of their final paper to that department's undergraduate office by the major's indicated deadline. **Type or sign your name below to indicate you are aware of this requirement.**

Student Signature _____ Date _____

IDIS requires a complete application to be submitted before providing access to a course. **Major departments may have additional paperwork that must be completed.** Students are responsible for the appropriate paperwork. **Type or sign your name below to indicate you are aware of this requirement.**

Student Signature _____ Date _____

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University policy states that students attempting to enroll in 17 hours or more in a given semester must be cleared to do so by the Office of the Registrar. IDIS cannot approve a student to take more than 17 hours in a semester. **Type or sign your name below to indicate you are aware of this requirement:**

Student Signature _____

Date _____

Does your research involve human subjects?

Yes

No

Collaborative IRB Training Initiative Course, or CITI, a web training on protection of human research subjects, is **required** for all students working with human subjects. **You must submit your completion report with every application you submit.** Visit <https://research.uga.edu/hrpp/citi-training/> for information. You need an approved IRB application for any research with human subjects. Please discuss the process with your mentor to fulfill this requirement before you start. **Type or sign your name below to indicate you are aware of this requirement:**

Student Signature _____

Date _____

Does your research involve domestic or international travel?

Yes

No

Students traveling as a function of work done with the university need to contact the Office of Global Engagement and complete pre-departure steps through their office. **Type or sign your name below to indicate you are aware of this requirement:**

Student Signature _____

Date _____

The following sections compile the course syllabus.

Every application must include a typed syllabus, signed at the bottom in ink. **Handwritten forms will not be processed. Sections 1-5 are completed by the faculty mentor.** Responses must fit in the space provided. Do not use or include “to be determined” or any unclear statements.

1. Description of the research:

2. Description of the this student’s role in the research:

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3. Calculate the total number of hours devoted to research each week. IDIS requires 4 hours of work for every credit hour earned. This total reflects all work done for the course (i.e. in-lab, readings, meetings, and other assignments).

3 hours X ___ (credit hours for course) = ___ hours/week
 Change to 6 hours for Summer Extended or Thru Sessions.

Include a breakdown of how these hours will be met (use percentages):

4. List how frequently and when the student and research mentor will meet to review the student's progress. (i.e. 2x Weekly, on Mondays from 1 PM to 2:15 PM and Thursdays from 3:30 PM to 4:00 PM):

5. List assignments, due dates, and percentage of overall grade. Literature review is required for this course. This list must contain a final paper that conforms to WIP guidelines: http://www.wip.uga.edu/policies_guidelines.htm.

Specifically, BCMB, BIOL, CBIO, GENE, or MIBO majors must submit a final paper meeting the requirements for the equivalent course number (for example: a biochemistry major seeking credit toward a BCMB 4960 or BCMB 4960R requirement would register for IDIS 4960R and write the final paper using the criteria indicated for BCMB 4960 or BCMB 4960R). The final paper for students for any other major must meet the requirements for an IDIS 4960R-4980R research paper (these requirements can be found on the IDIS Undergraduate Research website). The final paper must constitute a minimum of 25% of the course grade, regardless of major.

Access is granted **after** a student's application is approved by IDIS. Submit your application to room H304 in the College of Veterinary Medicine or email to jenley11@uga.edu. Enter through one of the entrances on D.W. Brooks Drive, turn left, proceed down the hallway past the student lobby to the elevator. Take the elevator to 3rd floor, make a U-turn out of the elevator, and walk straight towards the window. Pass two hallways, and the office is on the right.

Student (print)

Signature (required)

Date

Faculty Mentor (print)

Dept.

Signature (required)

Date

IDIS Undergraduate Coordinator (print/sign)

Date

CRN (to be completed by IDIS): _____