



CITES information for International Shipments

A validated CITES export permit is required for all shipments to the Infectious Diseases Laboratory that originate from outside the United States. Most countries require an inspection of samples and secondary signature or validation of their CITES export permit prior to shipping the samples. This signature should be obtained when declaring the samples for export to your country's regulatory body. This will strongly be enforced by the U.S. Fish and Wildlife Service (USFWS) upon import. **Samples are subject to confiscation if your export permit does not have a required secondary signature or validation.** A copy of the permit may be submitted to our laboratory by [email](#) for verification prior to the specimen leaving your country. On your CITES export permit:

- The exporter must be **“your organization”**.
- The recipient (“importer” or “destination”) must be **“Infectious Diseases Laboratory, c/o Dr. Branson W. Ritchie, University of Georgia, 110 Riverbend Rd., Riverbend North, Room 150, Athens, GA 30602, USA”**.
- Prior to shipping or transporting specimens, **blocks 9 (Description), 11 (Quantity) and block 12 (Country of Origin) of our CITES import permit** (which will be emailed to you after confirmation that you have a valid CITES export permit) **must be completed** for the specimens.
- Before shipping, [complete USFWS Form 3-177](#). [Click here for instructions](#) on completing that form. Block 14a must indicate your complete name, address (in your country), and telephone number. Do not forget to date, sign, and write or type your full name in section 22 of the form (at the bottom of the last page of the form). Send us a copy of the form by [email](#) at least 24 hours (preferably several days) before the shipment is scheduled to arrive at the US port of entry. We strongly encourage you to submit the form to USFWS online at <https://edecs.fws.gov/>.
- Packaging and shipping the samples: Package all samples following IATA guidelines for international transportation of dangerous goods.
 - **Include two (2) copies of the following with the package: your completed and validated CITES export permit, our completed CITES permit, completed and signed Form 3-177.** Place one set of copies in a sealed Ziploc bag inside the package and one set of copies taped in the packing slip on top of the box.
 - Notify us by [email](#) on the date and time of arrival of samples at the Hartsfield-Jackson Atlanta International Airport. In your notification email, attach scanned copies of your completed and validated CITES export permit, our completed CITES permit, completed and signed Form 3-177.